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**MINUTES OF SPECIAL MEETING**  
**BURLINGTON ELECTRIC COMMISSION**

**Wednesday, January 16, 2019 – 10:30 a.m.**

The special meeting of the Burlington Electric Commission was convened at 10:15 a.m. via conference call on Wednesday, January 16, 2019.

Darren Springer, Paul Alexander, James Gibbons, Mike Kanarick, Munir Kasti, Laurie Lemieux (Board Clerk), and Destenie Vital were present at the Burlington Electric Department at 585 Pine Street, Burlington, Vermont.

Commissioner Chagnon, Commissioner Haskell, Commissioner Herendeen, Commissioner Moody, and Commissioner Stebbins were present via conference call.

Commissioner Stebbins called the meeting to order at 10:15 a.m.

**1. Agenda**

There were no revisions to the agenda.

**2. Public Forum**

No one from the public was present at Burlington Electric Department or participating in the conference call.

**3. DemandEV Contract**

Mr. Springer stated that as requested, the BED staff worked with DemandEV to incorporate the Commission's requests. As a result of this work, the changes are reflected in the draft contract provided to the Commission today.

Mr. Springer stated that there is a change in the preamble that better reflects the intent of the partnership.

Additional changes are reflected in Section 2.2 which specifies there will be at least two (2) vehicles available for lease for periods of one to two-weeks. Also, any vehicles designated for lease to low and moderate income customers shall be additional to the two vehicles designated for the one to two-week leases and any remaining vehicles shall be available for lease for a term of up to one month.

Mr. Springer stated that terms have been built in to the contract that gives BED the ability to evaluate the terms over time and see what the uptake is from customers, and modify as necessary.

In closing Mr. Springer stated that the Department feels that these changes meet the Commissioners concerns expressed at the meeting last week.

Commissioner Haskell made a motion to approve executing a one year contract with DemandEV substantially in the form provided; the motion was seconded by Commissioner Herendeen.

At this time Board Clerk Laurie Lemieux conducted a roll call vote by calling on the following Commissioners:

Commissioner Chagnon. Aye  
Commissioner Haskell. Aye  
Commissioner Herendeen. Aye  
Commissioner Moody. Aye

Commissioner Stebbins. Aye

Results: 5 Ayes with 0 Nays, the motion carries.

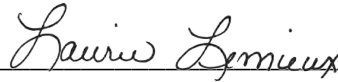
Commissioner Haskell moved to adjourn the meeting at 10:22; the motion was seconded by Commissioner Chagnon.

At this time Board Clerk Laurie Lemieux conducted a roll call vote by calling on the following Commissioners:

Commissioner Chagnon. Aye  
Commissioner Haskell. Aye  
Commissioner Herendeen. Aye  
Commissioner Moody. Aye  
Commissioner Stebbins. Aye

Results: 5 Ayes with 0 Nays, the motion carries.

Attest:

A handwritten signature in cursive script that reads "Laurie Lemieux". The signature is written in black ink and is positioned above a horizontal line.

Laurie Lemieux, Board Clerk